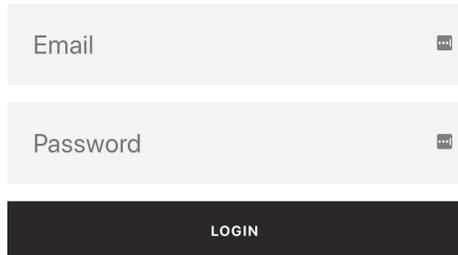


First Year/New to CCC Company Sign Up

- 1) Go to the CCC Company Captain [Company Dashboard](#)
- 2) Click “New Company?” to create an account for your company (you can grant access to this account to fellow Company Captains later)



A login form consisting of two input fields: "Email" and "Password". Each field has a small icon on the right side. Below the fields is a dark button labeled "LOGIN".

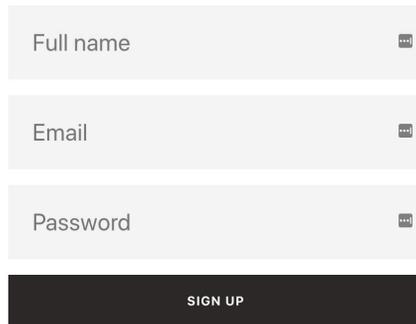
[Forgot your password?](#)

[New company?](#) ←

- 3) Create a user account by filling out the form. Click “Sign Up”

Join Calgary Corporate Challenge

Before you can register your company you'll need to create a user account.



A sign-up form consisting of three input fields: "Full name", "Email", and "Password". Each field has a small icon on the right side. Below the fields is a dark button labeled "SIGN UP".

[← Back to login](#)

- 4) You will receive an email (almost immediately, because magic?) with a link to click to “confirm your email address”:

From: <no-reply@netlify.com>
Date: Tue, May 14, 2019 at 11:04 AM
Subject: Verify your email for Calgary Corporate Challenge
To: <dave@calgarycorporatechallenge.com>

Confirm your signup

Follow this link to confirm your account:

[Confirm your email address](#)

If you don't receive this email within a few minutes, check your spam folder. If it's not there, check with your company's IT department - sometimes these emails get flagged.

- 5) Once your email is confirmed, log in and fill out the form below with your company name, number of employees, and participation past (all **new** companies, please be sure to say No as this will automatically assign you to the Purple Division):

Note: Please enter your company name as you would like it to be displayed moving forward, and please be as accurate as possible with the number of employees in Calgary & Area for your company.

Register your company

Before you can register your company in events with Calgary Corporate Challenge, add coordinators or employees, we need a bit more information.

Jacque's Jacquets

3

HAS YOUR COMPANY PARTICIPATED IN CCC IN THE PAST

Yes

REGISTER COMPANY

(I didn't know I wanted to own a jacket store until our Executive Director suggested this company name)

- 6) If you'd like to pay online by credit card*, follow the Register button under Action Items to get to the payment page, powered by Stripe, for the September Games.

Good afternoon, Jacquie Li

ACTION ITEMS

Don't miss the games!
Sign up for this year's games online, and choose the sports your team wants to participate in.

REGISTER

Start adding your employees
In order for your employees to participate, they must be registered online.

ADD EMPLOYEES

*If you would prefer to pay by cheque, [email us directly](#) and we will issue an invoice.

- 7) Fill out the form pictured below (as noted, the total you see there includes registration fees, a 3% credit card processing fee, and a 5% GST):

You haven't paid for this year yet.

Participating is simple-- just pay for the year, and stay tuned for more information

Full Name

Your email

Street Address

Postal code

City

Alberta

Card number

MM / YY CVC

PAY \$1,296 CAD

Powered by stripe

Total reflects payment for a company your size, including a 3% credit card fee and 5% GST

- 8) Click Pay and Voila! You're in the September Games! Our team will be in touch with more details, but feel free to [reach out](#) or check out [our website](#) for more information if you have any questions in the meantime.